

Centrelink online account help - Confirm your child's enrolment details for Child Care Subsidy

Instructions on how to confirm your child's enrolment details for Child Care Subsidy.

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If you've done your Child Care Subsidy assessment or full claim, you may still need to confirm your child's details. This won't appear as a separate task.

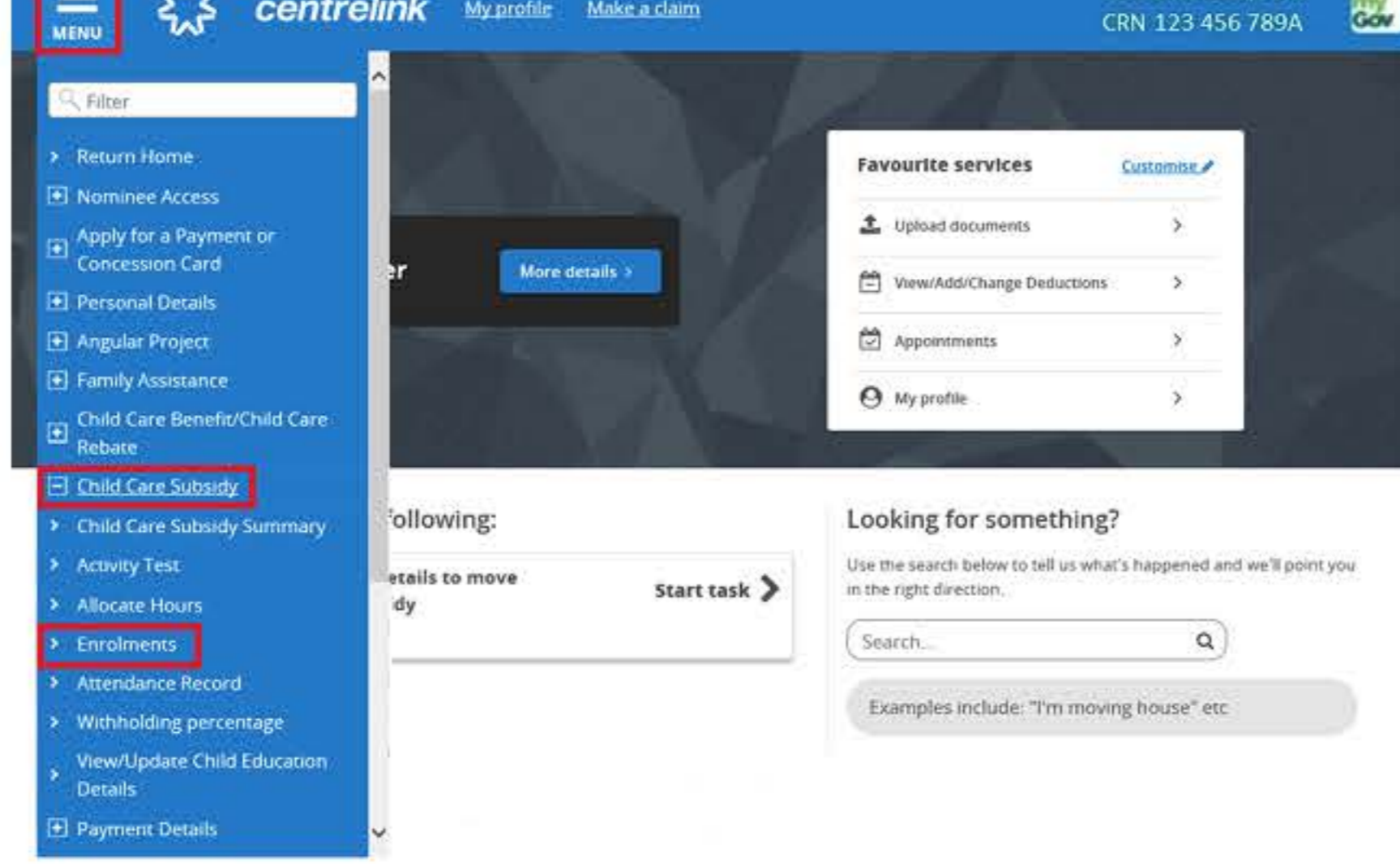
If their details were wrong or missing, you need to ask your provider to send this information to us.

Once they've given us these details, you need to confirm them online.

We can only pay Child Care Subsidy to your child care provider if you've confirmed these details.

Step 1: get started

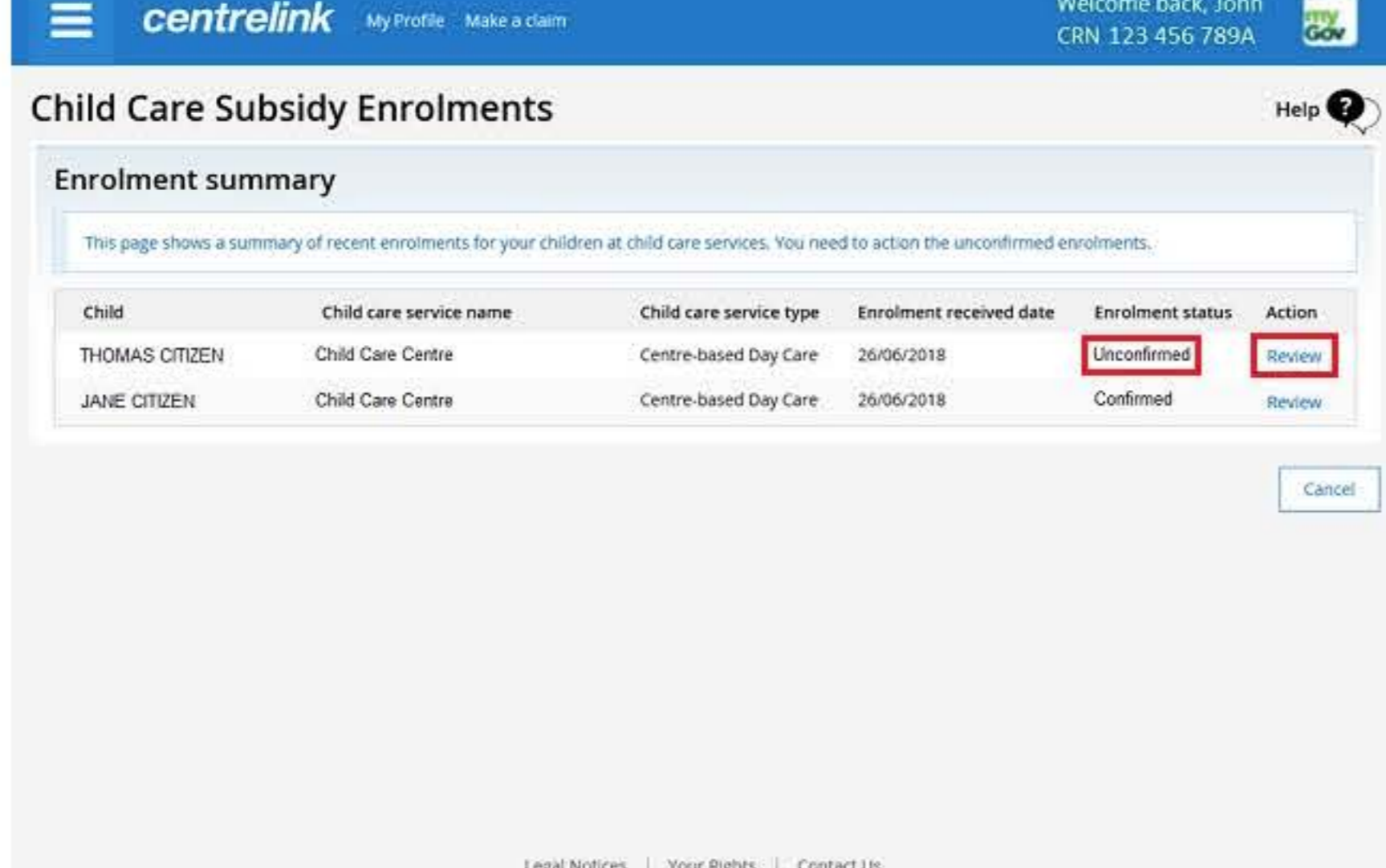
From your homepage, select MENU, followed by Child Care Subsidy then Enrolments.



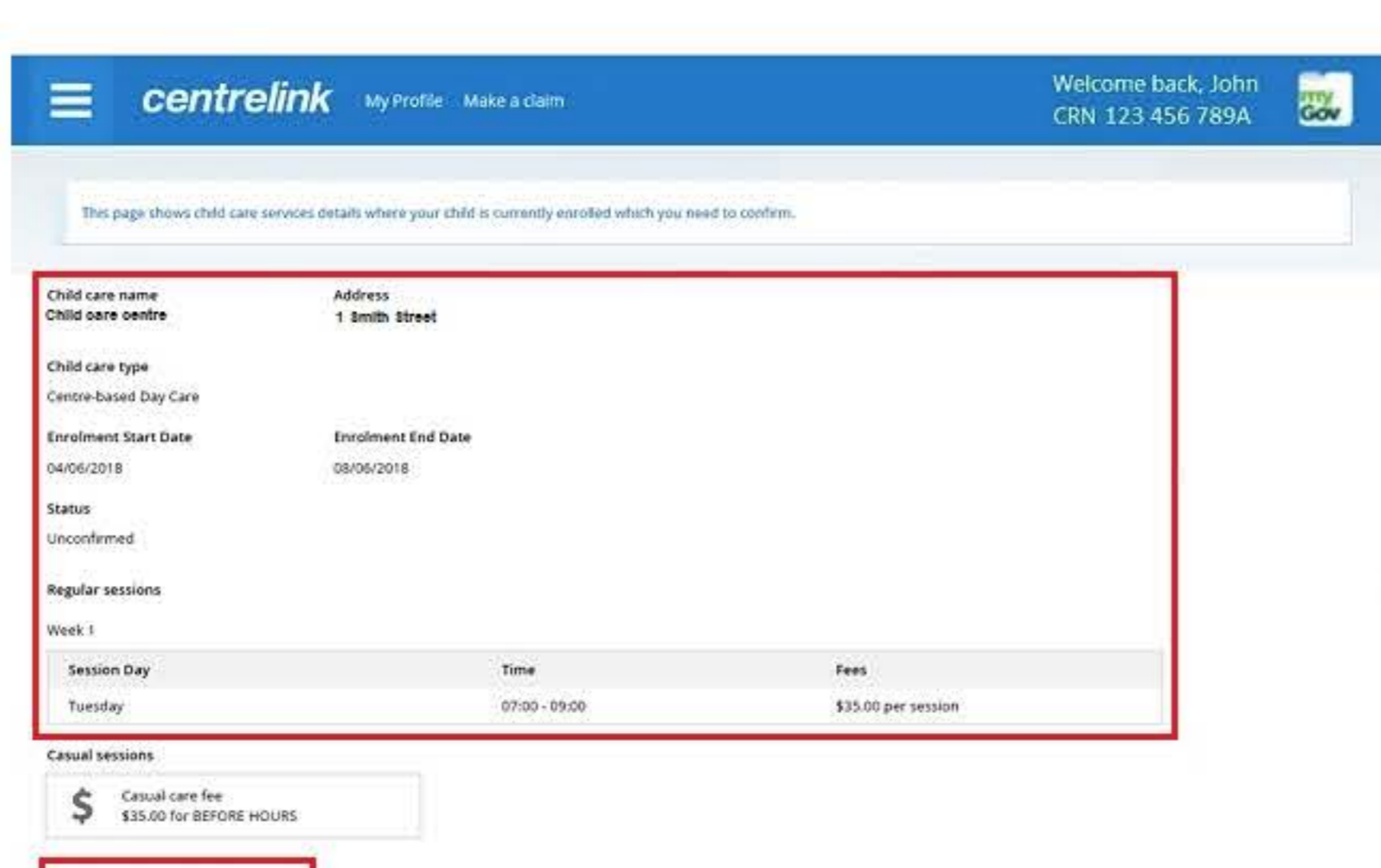
Step 2: view and confirm your child's details

On the Child Care Subsidy Enrolments page you can view your child's enrolment details. Under Enrolment status you can see if you have confirmed the details or not.

For any that say Unconfirmed, you must confirm or dispute the details. Select Review next to the enrolment status to do this.



This will take you to a new page. Check the information on this page carefully. If your child's enrolment details are correct, select Yes. If they are wrong, select No. Once you've done this, select Next.



If you select No you'll need to speak to your child care service. They will need to submit the correct details. Once they do this you'll need to start this process again from Step 1.

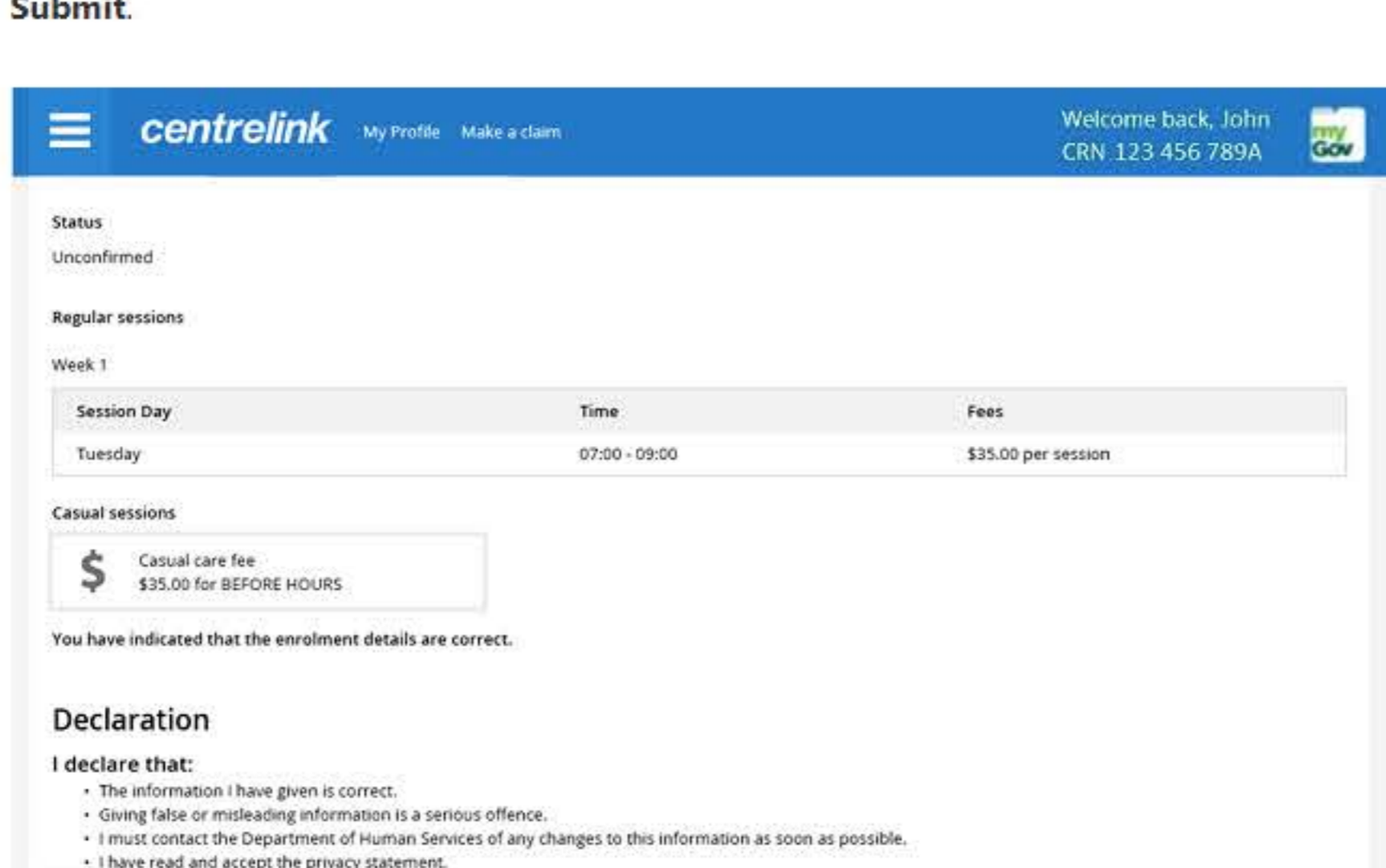
If you select Yes, go to Step 4.

Step 3: Review and submit

We'll give you a summary of your details.

Make sure all the information is correct.

If you understand and agree with the declaration, select I accept this declaration, then Submit.

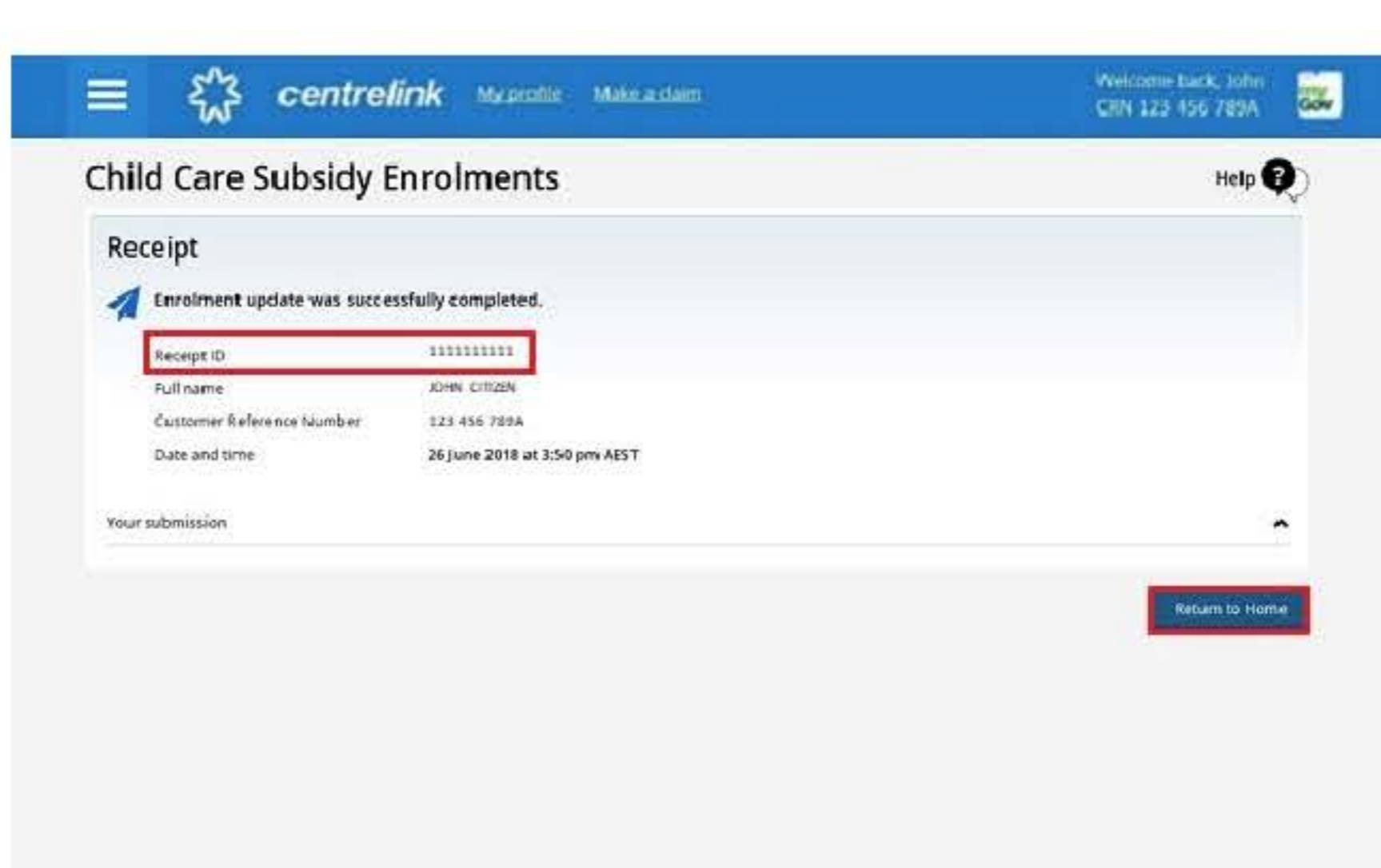


Step 4: receipt

We'll give you a receipt to let you know we've received your update. There's no need to call us.

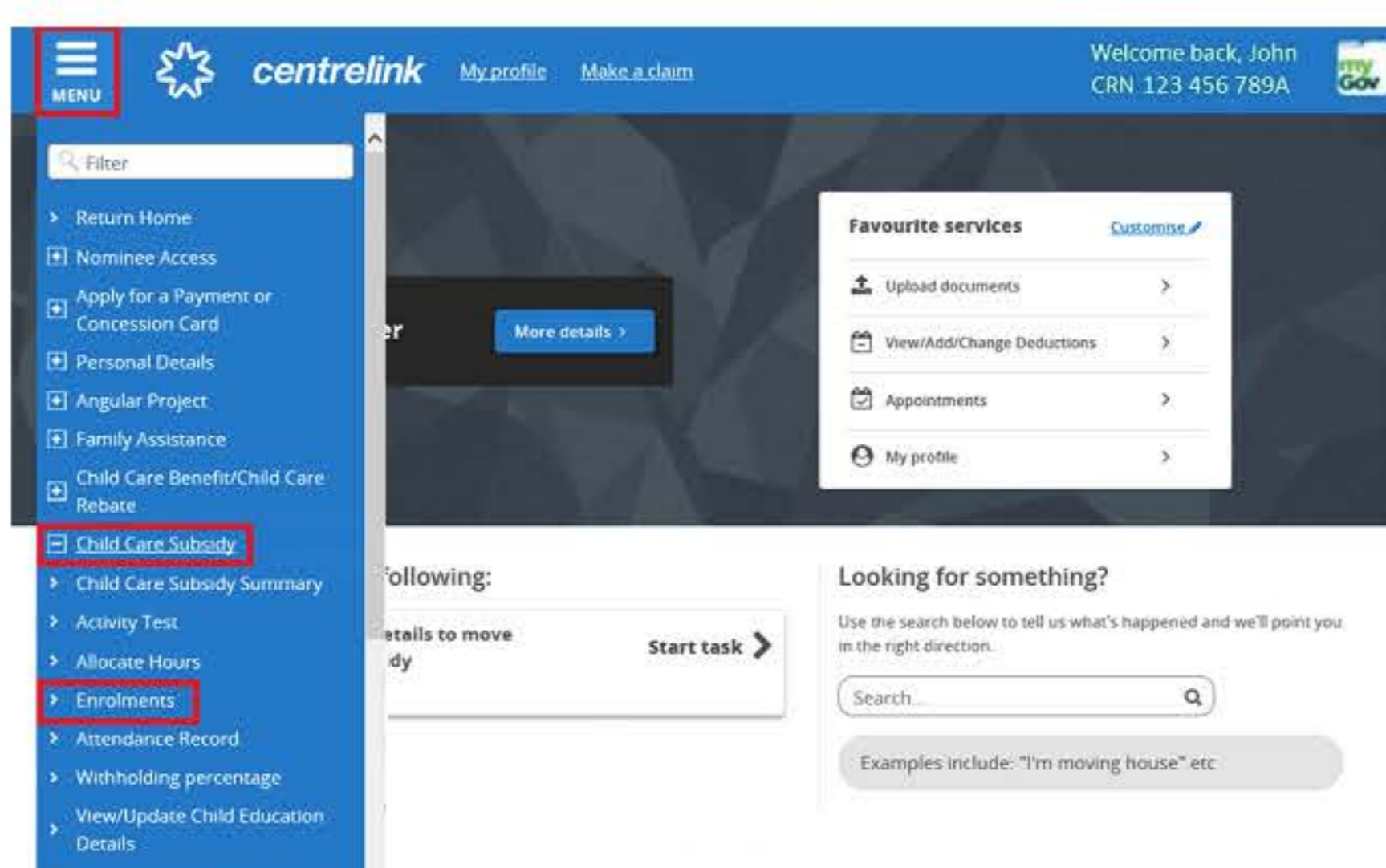
We'll notify you once we've assessed your claim.

Please make a note of the Receipt ID for your records, then select Return to Home.

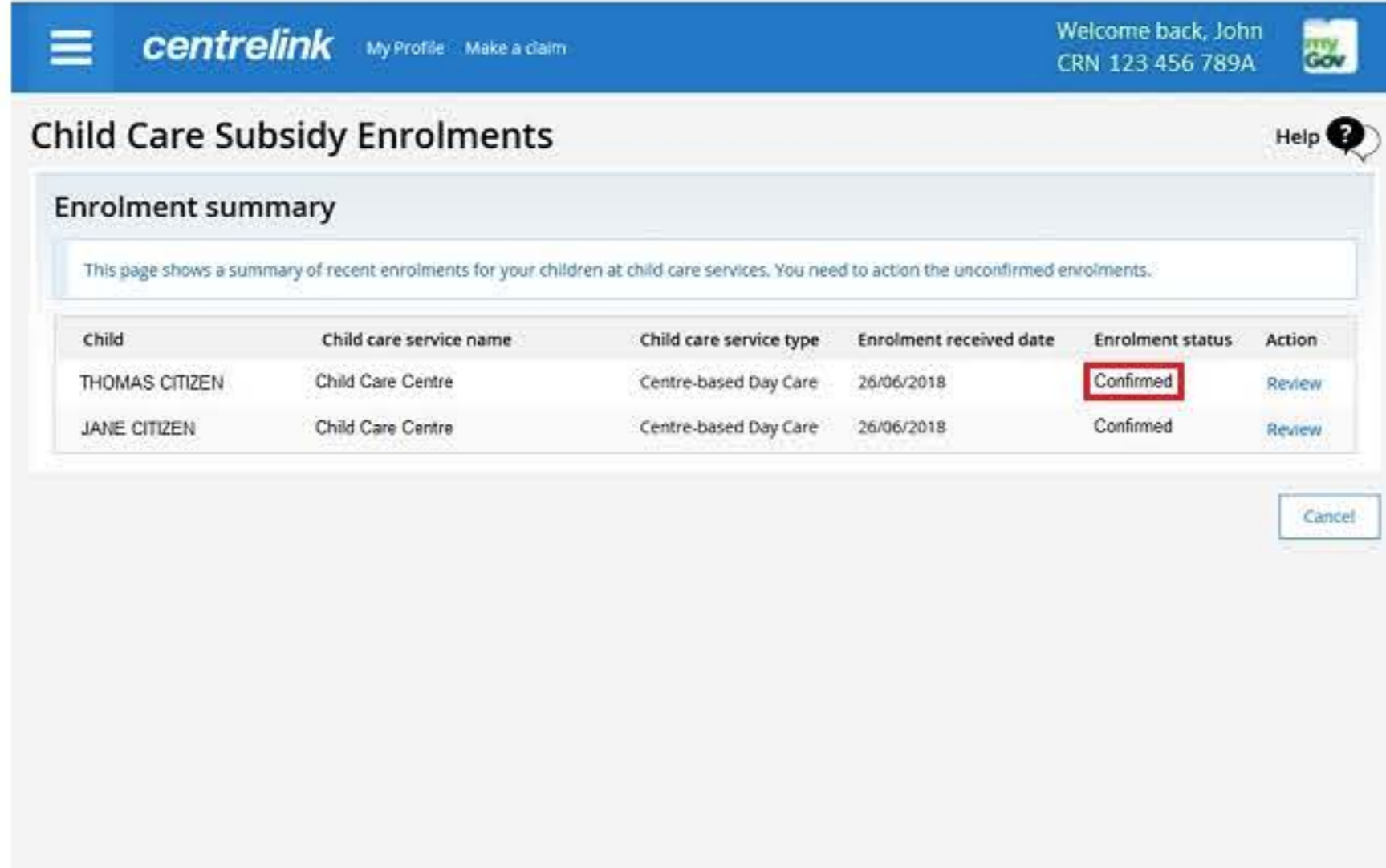


From the homepage you can check that your child's enrolment details have been confirmed.

To do this select MENU, followed by Child Care Subsidy then Enrolments.

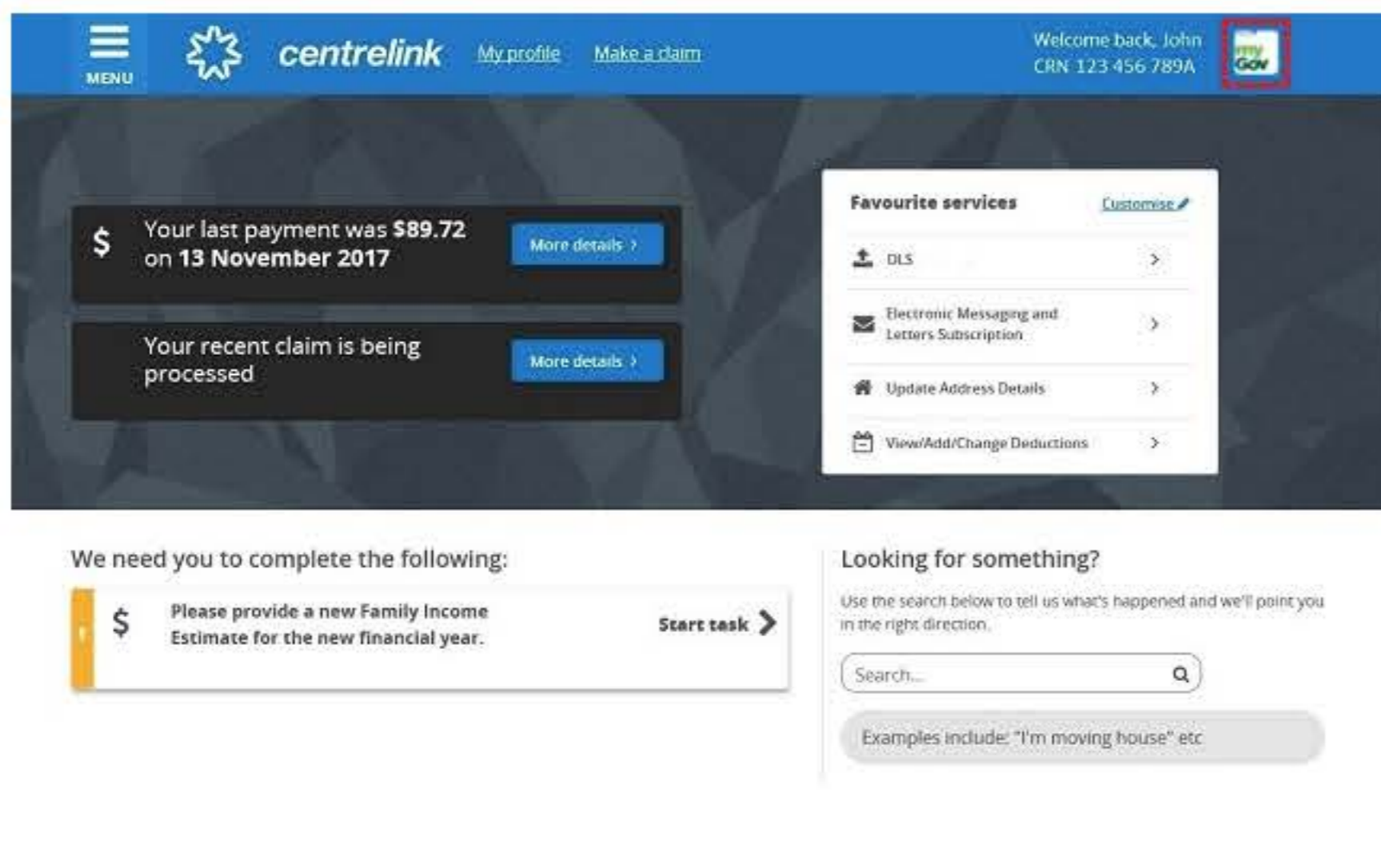


This will take you to a page that shows your child's enrolment details have been confirmed.



Step 5: sign out

From your homepage, you can complete other transactions or select the myGov icon to return to myGov.



For your privacy and security, sign out when you have finished using your myGov account.

If you didn't sign in from my.gov.au, select Logout.

View other online account guides and video demonstrations about using your online account.

Was this page useful? Yes No Submit